



Dear Applicant to Teachers & Writers Collaborative:

Thank you for your interest in the Teachers & Writers Collaborative (T&W) Writer-in-Residence program. We encourage professional writers who wish to teach writing to K–12 students to apply.

We have a rolling application process. Within one month of receiving your application, we will send you an acknowledgement postcard. If your qualifications meet our program requirements and current needs your application will be placed in our active applications file

Please do not call us to find out when you will be offered an interview. We review the applications in the active applications files as openings become available.

To assist in your search for teaching opportunities, here are some resources that may be of value to you.

1. T&W publishes books about teaching writing and also houses the Center for Imaginative Writing, a resource library. You are welcome to stop by our offices at 520 Eighth Avenue (between 36th and 37th Streets), Suite 2020, in New York City. The Center is open Monday through Friday, from 9 AM to 5 PM.
2. Refer to *Poets & Writers*, a magazine for writers published by Poets & Writers (72 Spring St., New York, NY 10012, 212-226-3586). Visit or call Poets House, a wonderful poetry library, also located at 72 Spring Street (212-431-7920).
3. Many arts groups in New York City need writers and artists. You can review a list of these programs in the online NYKidsARTS catalog published by the Alliance for the Arts: <http://nykidsarts.org/>?. In addition, *NYFA Current* from the New York Foundation for the Arts is a free weekly e-digest featuring news affecting the arts, as well as job openings and opportunities for artists: www.nyfa.org/opportunities.

Please fill out the attached application form and mail it back to the T&W office. Feel free to re-create the form on your computer.

We look forward to hearing from you.

Sincerely,
Teachers & Writers Collaborative

Application to Teachers & Writers Collaborative (T&W)

To be considered for T&W's roster of teaching artists, you must meet the following minimum qualifications.

1. You must be a professional writer or artist.
2. You must have had some teaching experience in K–12 schools or community organizations. Preference is given to individuals who have taught in New York City or in another urban school district.

Please fill in the application below and return this form, along with your résumé and 3-5 pages of your writing—do not send books—to Teachers & Writers Collaborative. (See address at end of application.) Handwritten applications will not be considered. Applications will not be accepted via e-mail or fax.

Date:

Name:

Address:

Daytime Phone:

E-mail Address:

Briefly describe your literary/artistic accomplishments in the last three years (previous accomplishments will appear on your résumé).

Briefly describe your teaching experience in the last three years (again, let your résumé outline previous work experience).

Please describe three major issues or concerns in NYC education today.

What books have most influenced the way you teach? How?

Assume that you are teaching a 10-day residency for students in grades 3-5. Describe three specific writing goals for that residency. In addition, please include a few specific exercises that you would assign the students to help them achieve these goals.

What languages can you speak fluently or near-fluently?

List two people who could recommend you as an artist and/or teacher and provide their contact information.

Mail application to:

Workshops
Teachers & Writers Collaborative
520 Eighth Ave., Ste. 2020
New York, NY 10018
Telephone: 212-691-6590
Fax: 212-675-0171
workshops@twc.org
www.twc.org